



Memorandum

DATE: February 21, 2020
TO: Chairman and Members of the Board
FROM: Kevin H. Roche, CEO/General Manager
SUBJECT: Executive Committee Minutes – February 13, 2020

There was an Executive Committee Meeting held on the date noted above. The meeting was called to order by Chairman Matthew Frank.

Item #1: Approval of the Minutes

Troy Moon motioned to accept the minutes as written. The motion was second by Anne Bilodeau. All in favor.

Item #2: Presentation Competitive Energy – Landfill Solar Project

Art Colvin, Landfill Manager provided and reviewed a map of the Landfill and properties owned by **ecomaine** under consideration for the proposed landfill project. He briefly reviewed possible areas to include areas that would not be feasible for development.

Art introduced Simon Pritchard, Associate Manager of Analytics from Competitive Energy for a presentation. Simon provided the committee with a recap of Competitive Energy Services the proposed Solar Project and the efforts of Competitive Energy to date. The following is a recap of the presentation:

- Competitive Energy was procured to manage the solicitation of RFP'S for Solar Development Project.
- The RFP process resulted in a variety of solar developer's bids.
- Competitive Energy reviewed the bidder's options (lease, purchase, leasing etc.)
- Competitive Energy evaluated the financial risk to include pro's & cons.

Upon completion of the review, Competitive Energy reviewed next steps for consideration By the Executive Committee. There was a lengthy discussion on benefits & risk, timeline to include PUC and future changes in legislation.

Item # 3: Outreach & Recycling Committee Report – Caleb Hemphill, Chair

The committee last met on February 13, 2020 the following are highlights from the meeting:

- The committee reviewed applications for eco-Excellence and have 18 winners.
- Staff reviewed and will continue researching using Recyclopedia on Amazon Echo.
- The committee approved a springtime backyard compost campaign
- Staff provided a recap on the UPCYCLE Challenge deadline for submissions is March 13, 2020.

Caleb also reported out on the Recycling Contamination Education Session and provided an update on all social media metrics.

Upcoming Events:

- eco-Excellence Awards Ceremony – March 10 (snow date of March 17).
- Recycling is a Work of Art Deadline – March 6, 2020.
- Board of Directors Annual Meeting – June 18, 2020

Next meeting of the Outreach & Recycling Committee is scheduled for March 19, 2020. All are welcome.

Item #4: **Finance & Audit Committee Report – Erik Street, Chair**

Erik reported that the Auditor Selection Sub-Committee had a meeting on January 16, 2020 to select the auditors for FY20.

The sub-committee met with 3 representatives for CPA firms in the selection process. After thorough review the committee is recommending Runyan, Kersteen & Ouellette be selected for the FY20 Audit.

The sub-committee is also recommending to the Executive Committee that the Board review Auditor Selection procedures every 3-5 years and decide if they need to issue an RFP for services or continue with current vendor.

The next meeting will be a joint meeting of the Finance & Audit and Full Board of Directors on March 26, 2020 and we will review the FY 21 Budget.

Item #5: **Environmental Report – Presentation by Dr. Anne Hewes**

Anne Hewes reported out on the compliance stack testing and CEMS.

Item # 5: **Manager's Report:**

Erik Street provided a presentation and reported out on the visit to THELIONCOMPANY in Canada with Kevin Roche, Shawn Rybski and me. The visit was very productive, we had the opportunity to visit the manufacturing facility (very impressive) and was able to see and inspect other products built by the company. We were very impressed with the facility and its operations. They were very accommodating and transparent in their product line. One of the most impressive attributes in the purchase of an electric truck from Lion is their warranty on parts. Most parts are available locally without having long wait times. The only downside is the Electric Truck is a new product line however, they are well known in the electric bus product line (where they have had great success). Discussion.

Don Hebert reviewed the cost comparison associated with the purchase of an Electric Truck (Lion vs. BYD). We are looking at a down payment of \$10,000 per truck with Lion vs. \$250,000 per truck with BYD.

Additional Reporting:

Kevin Trytek, Plant Manager reported out on the upcoming outage scheduled to begin 03-30-2020. Total expected cost \$1.3MM.

Kevin Trytek also reported out on the results of the Power Purchase bidding process (BP was the successful bidder). Expected revenue for the contract year \$3.5MM.

Linda Boudreau motioned to adjourn. The motion was second by Dennis Abbott. All in favor.

Present:

Dennis Abbott, Anne Bilodeau, Linda Boudreau, Christopher Branch, Matthew Frank, Jamie Garvin, Jim Hager, Caleb Hemphill, Troy Moon, Courtney O'Donnell, Rod Regier, Mike Shaw & Erik Street

Staff:

Art Colvin, Anne Hewes, Matt Grondin, Don Hebert, Denise Mungen, Shawn Rybski & Kevin Trytek