

**Corporate
Members**

Bridgton
Cape Elizabeth
Casco
Cumberland
Falmouth
Freeport
Gorham
Gray
Harrison
Hollis
Limington
Lyman
North Yarmouth
Ogunquit
Portland
Pownal
Scarborough
South Portland
Waterboro
Windham
Yarmouth

**Associate
Members**

Baldwin
Hiram
Naples
Parsonsfield
Porter
Standish

**Recycling
Members**

Cornish
Manchester
Monmouth
Poland
Sanford

MEMORANDUM

DATE: May 27, 2009
TO: Recycling Committee
FROM: Kevin Roche, General Manager
SUBJECT: June 4, 2009 Meeting Agenda

There is a meeting of the Recycling Committee scheduled for Thursday, June 4, at 4:00 p.m. at **ecomaine**.

AGENDA:

1. Review and approval of the 05/07/09 meeting minutes (**Attachment A**)
2. Presentation by Les Puglia of Yankee Pellet– on Pelletizing Recyclables to create a renewable heat source
3. Update on Regionalizing Silver Bullet and Curbside Collection Hauling Services of Recycling and MSW RFP
4. Update on Recycling: Idea Exchange (**Attachments B-1, B-2 and B-3**)
5. Recycling Updates:
 - Discussion of current market conditions
 - Tonnage and marketing reports
 - Recycling Budget (**Attachment C**)
6. Other

Next Recycling Committee Meeting Date: July 2, 2009 @ 4:00PM

cc: Board of Directors

**ecomaine
Recycling Committee Meeting Minutes
May 7, 2009**

Committee Members present: Dick Brobst, Troy Moon, John Miller, Sarah Wojcoski, Len Van Gaasbeek, Patty Smith, Susan McGinty, Bonnie Rodden and Travis Wagner

ecomaine Staff present: Missi Labbe and Shelley Dunn

Agenda Items

1. Review of 04/02/09 meeting minutes

A motion to accept the minutes was made by Mr. Miller and seconded by Mr. Brobst. The minutes were approved unanimously.

2. Update on Regionalizing silver bullet and curbside collection hauling services of Recycling and MSW RFP.

Ms. Labbe provided an update and handout regarding the mandatory pre-response meeting held on April 22, 2009, in conjunction with the RFP.

3. Update on Current Community Universal and Hazardous Waste Collection Programs

Ms. Labbe provided an updated list of HHW programs for each ecomaine town including what each town is doing to recycle CFLs.

4. Update on CFL Survey

Based upon the request from the Board, the committee continues to work on “best practices” concerning CFL issues. Travis Wagner presented a power point presentation of initial data from an online survey developed to help understand the current level of knowledge in the public’s mind concerning CFL’s and the current programs available to recycle them. The survey ran through the end of April 2009. Some of the initial results indicated that...

- 63.1% of those surveyed did not know if Maine law requires CFLs to be recycled. Only 27% said yes.
- 70.3% Did not know how much it cost a homeowner to recycle a CFL at a participating retail store.
- When asked what respondents have done with non working CFLs, respondents said:
 - 22% threw in trash
 - 15.8% Don’t know what they did with them.
 - 15% brought to store for recycling.
 - 9% Brought to a solid waste facility for recycling.
 - 7% Brought to a solid waste facility for disposal.

- 5.8% said they are storing them.

Mr. Van Gaasbeek suggested that money should be added to the budget to provide continuing education on CFLs. The committee agreed that it would wait for Mr. Wagner's final report. The results of the survey will assist the Committee in formulating recommendations to the Board and the towns.

5. Update on Recycling: Idea Exchange

Ms. Dunn provided the committee with three handouts which included the agenda for the idea exchange meeting and the invitation letter. Ms. Rodden stated she did not feel there was enough time to send out invitations in order to hold the event in June. The committee agreed that the event should take place in September following the regular recycling committee meeting at 6PM. Ms. Dunn was asked to provide more specifics in the invitation about what invitees were being asked to bring to the event. Ms. McGinty suggested requesting handouts in electronic form so they can easily be posted on the ecomaine website. Ms. Dunn will bring updated drafts of the invitation letter and agenda to the June committee meeting.

6. Recycling Updates

Current Market Conditions

Ms. Labbe updated the committee on the current condition of the recycling commodities markets and material movement.

Tonnage and Marketing Reports

Recycling tonnage in April 2009 was 2396 tons, which is higher than last year's tonnage of 2364 in April 2008.

7. Other

Ms. Dunn provided the committee with a handout to recap the publicity the eco-Excellence awards had received.

Ms. Labbe discussed the possibility that ecomaine may host a page on Twitter or Facebook to field recycling questions. The possibility is being explored as an opportunity to speak to a tech savvy and often unreached market of potential recyclers. Ms. Wojcoski commented that the response maybe more than one person could handle and offered her assistance in responding to questions. Ms. Smith stated that there are classes regarding hosting a Facebook page and this might be worth taking before beginning the use of this new form of media.

The meeting adjourned at 5:51 pm

The next meeting will be Thursday, June 4, 2009 at 4pm at ecomaine

Recycling: Information Exchange

September 10, 2009

6:00 – 8:00 p.m.

64 Blueberry Road, Portland

773-1738 / www.ecomaine.org

Agenda: 6:00 – 8:00 p.m.

5:30 – 6:00	Hors d'oeuvres
6:00 – 6:05	Welcome
6:05 – 6:13	Review recycling statistics
6:13– 6:20	ecomaine's update
6:20– 7:50	10-minute individual community reports (5 minute presentations plus 5 minutes for questions)
7:50- 8:00	Wrap-up

Driving directions to ecomaine:

From the Maine Turnpike (north or south):

Take Exit 46, turn left after the toll booth, at the first traffic light turn right (onto Rte 22, outer Congress Street), then,
take the first street on the left (Blueberry Road, just before the bridge over the Turnpike).

From outer Congress Street/Rte 22:

Drive west, past UNUM (on your right), cross over the Maine Turnpike and
take an immediate right onto Blueberry Road.

From County Road/Rte 22:

Drive east, past the traffic light at Hutchins Road and, then,
take the next left (Blueberry Road), just before crossing over the Maine Turnpike.

Recycling: Information Exchange

- **2nd Thursday, September 10, 6:00-8:00 pm** (to serve as the regularly scheduled recycling committee meeting)
- **Meeting purpose:** To exchange recycling ideas in hopes of increasing volume, quality, and savings
- **Audience:** Members of recycling committees
- **Participants** will each be asked to speak to the group about their committee's current/future recycling efforts; also asked to bring written summaries for clarity; including any available materials and photos
- **Participants** are asked to provide in advance the means by which they would like to be contacted (phone, e-mail, and/or street address); each participant will receive a list of attendees with contact information to foster interaction
- **Agenda: 6:00 –** Arrive, receive packet
(worm book, chip clip, bin), buffet dinner

6:00 – 6:05

Welcome, introduction of ecomaine committee members, review of agenda & goals

6:05 – 6:13

Explain/review historical statistics (e.g.: tonnage by community, percentage of trash, changing dollar-values, etc.)

6:13– 6:20

Report on pilot program for shared hauling Services; other planned events/projects

6:20 – 7:50

10-minute individual community reports (time for 9 community presentations: 5 min. presentation & 5 min. Q & A each)

7:50- 8:00

Wrap-up (Was this session helpful? Are there projects on which you might want to work with another town?); thank you for attending/sharing

Date

Name

Address

Address

Dear (*Committee Chair or other*):

The **ecomaine** Board Recycling Committee is very pleased to invite you to a special meeting on Thursday, September 10th from 6:00 pm-8:00 p.m., in Portland, for the purpose of sharing your recycling committee's experiences. In all, recycling committee chairs have been invited from 22 communities to contribute information about their municipal recycling programs and future plans. It is **ecomaine's** hope that you, and other recycling committee members, will use this opportunity to network with recycling advocates in other Maine communities; and, that in sharing "best practices", recycling percentages will continue to increase.

Our invitation is sent in advance to provide your group adequate time to meet, evaluate past efforts, and make new plans... and, also, to allow time for enjoying summer. An agenda, driving directions, and other information will be sent in August. Our format will be to have each recycling chair give a brief oral update on his/her community's current recycling efforts and future plans. (You might include information such as: audiences that have been targeted, methods used to deliver the recycling message, the contents of the message, changes that have occurred in your curbside pick-up program or at your transfer station, your biggest recycling obstacle, advice you would share, future plans, etc.) Though there will be some time for questions and problem solving immediately following each presentation, we will provide everyone's contact information, so that discussions can continue after the meeting.

Please note that any members of your committee and involved municipal employees are most welcome to attend and participate.

Sincerely yours,

Troy Moon, Chairman
ecomaine Recycling Committee

Kevin Roche, General Manager
ecomaine



**Statement of Revenue and Expenses
Ten Months Ended April 30, 2009**

	10 Months Ended 4/30/2008	12 Months FY'09 Budget	10 Months Ended 4/30/2009	% Compared to Annual Budget	10 Months 2008 vs. 2009
REVENUES					
Municipal Assessments	\$ 3,823,636	\$ 4,678,654	\$ 3,898,455	83.3%	\$ 74,819
Municipal Tipping Fees	4,201,909	5,040,128	3,953,558	78.4%	(248,351)
Commercial Tipping Fees	5,242,887	6,331,709	4,528,694	71.5%	(714,193)
Recycling Tipping Fees	-	-	122,403	n/a	122,403
Associate Members	704,689	866,149	713,579	82.4%	8,890
Cash Deliveries	326,019	411,056	198,226	48.2%	(127,793)
Oily Waste	1,214	2,500	612	24.5%	(602)
Spot Market	663,039	1,000,000	1,434,808	143.5%	771,769
Total Tipping Fees	\$ 14,963,393	\$ 18,330,196	\$ 14,850,335	81.0%	\$ (113,058)
Electrical	4,241,513	5,826,649	5,218,934	89.6%	977,421
Recycling	2,264,583	2,401,086	2,023,907	84.3%	(240,676)
Investment Income	355,085	300,000	176,964	59.0%	(178,121)
Stack Rental	40,642	50,000	39,007	78.0%	(1,635)
Gorham Property Assessment:	122,139	110,000	118,102	107.4%	(4,037)
Total Revenues	\$ 21,987,355	\$ 27,017,931	\$ 22,427,249	83.0%	\$ 439,894
EXPENSES					
Recycling	\$ 1,291,817	\$ 1,810,271	\$ 1,291,333	71.3%	\$ 484
Residuals Disposal	799,928	1,791,710	1,170,763	65.3%	(370,835)
Administration	1,412,047	2,354,102	1,586,664	67.4%	(174,617)
Operations	7,078,114	8,696,393	7,368,092	84.7%	(289,978)
Host Community Payments	1,726	555,000	429,274	77.3%	(427,548)
Contingent	2,759	376,750	(20,103)	-5.3%	22,862
Interest expense	1,725,290	1,870,000	1,211,369	64.8%	513,921
Depreciation and amortization	4,180,268		3,903,413		276,855
Total Expenses	\$ 16,491,949	\$ 17,454,226	\$ 16,940,805	97.1%	\$ (448,856)
				Note A	
Revenues less Expenses	\$ 5,495,406	\$ 9,563,705	\$ 5,486,444		\$ (8,962)

Note A - This percentage is 74.7% excluding depreciation expense which was not specifically budgeted