



**Corporate
Members**

Bridgton
Cape Elizabeth
Casco
Cumberland
Falmouth
Freeport
Gorham
Gray
Harrison
Hollis
Limington
Lyman
North Yarmouth
Ogunquit
Portland
Pownal
Scarborough
South Portland
Waterboro
Windham
Yarmouth

**Associate
Members**

Baldwin
Hiram
Naples
Parsonsfield
Porter
Standish
Saco

**Contract
Members**

Andover
Cornish
Livermore Falls
Manchester
Monmouth
Poland
Sanford
Old Orchard
Beach
Readfield
Wayne

MEMORANDUM

DATE: November 24, 2010
TO: Recycling Committee
FROM: Kevin Roche, General Manager
SUBJECT: December 1, 2010 Meeting Agenda

There is a meeting of the Recycling Committee scheduled for Wednesday, December 1, at 4:00 p.m. at ecomaine.

AGENDA:

1. Review and approval of the 11/03/10 meeting minutes (**Attachment A**)
2. Freeport Subscription Issue (Pine Tree Waste)
3. Monthly Municipal News Releases
4. eco-Excellence Award Categories
5. Silver bullet Painting Contest Update
6. Recycling Updates:
Discussion of current market conditions
Tonnage and marketing reports
Revenue and Expense Report (**Attachment B**)
7. Other

Next Recycling Committee Meeting Date: January 26, 2010 @ 4:00PM

cc: Board of Directors

**ecomaine
Recycling Committee Meeting Minutes
November 3, 2010**

Committee Members present: Dick Brobst, Len Van Gaasbeek, Troy Moon, Susan McGinty, Bonny Rodden, Travis Wagner, Dennis Doughty, and Sarah Bernier

ecomaine Staff present: Shelley Dunn and Missi Labbe

Agenda Items

1. Review of 10/6/10 meeting minutes

A motion to accept the minutes was made by Mr. Brobst and seconded by Mr. Van Gaasbeek. The minutes were approved unanimously.

2. Electronic Bulletin Board Updated

Ms. Dunn provided the Committee with an update and handout on the progress of signing up towns for participation in the electronic bulletin board. Towns were asked to respond by the end of October to opt in and receive a login, which will provide them with the opportunity to contribute to the calendar and bulletin board. The board and its information will be viewable by the public; however, contributions to the site will be restricted to those with a login. Ms. Dunn stated that currently 10 towns have responded: however, additional towns may opt in at any time. Ms. Dunn indicated that the information needed to establish the board has been forwarded to Systems Engineering to allow them to begin the setup. Ms. Dunn also explained to the Committee that **ecomaine** now has the ability to track how often the website and the electronic bulletin board are viewed by using a program called Website Analytics.

3. ecomaine State Planning Office Grant

Ms. Dunn provided the Committee with an update on the Limington recycling push originally proposed as part of the \$500 matching grant from the State Planning Office to promote recycling. The grant money was used to purchase 125 18-gallon blue recycling boxes. The boxes are being given to Limington residents along with recycling information by Emily Townsend, a student volunteer from Bonny Eagle High School. Boxes will be distributed in the month of November. Ms. Dunn also displayed the new sign built by **ecomaine** maintenance staff. The sign illustrates Limington's recycling rate and will be located at the Limington Town office. Ms. McGinty suggested providing the students with a letter from **ecomaine** and/or the Town of Limington. This letter would provide proof of what the student is doing in case anyone questions who she is working for.

4. eco-Excellence Award Review

Ms. Dunn provided the Committee with a handout listing past award winners and this year's request for nominations for the annual eco-Excellence award. Mr. Moon asked that any committee members interested in serving on this year's selection sub-committee, please let him know prior to the next meeting. Mr. Wagner, Ms. Bernier, and Ms. McGinty each indicated they would be willing to serve on the subcommittee.

Ms. Dunn suggested that a second category be added just for businesses. The Committee agreed with this recommendation. Ms. Bernier suggested that just one business winner be chosen for the overall category, instead of one for each community. The Committee agreed and asked that separate nomination requests be sent. One nomination form should be sent out for individuals and another for businesses. All winners will be invited to the award luncheon, currently scheduled for mid-March, 2011.

Additionally, the Committee agreed that the subcommittee would reserve the right to grant additional awards to any community that had multiple deserving nominations.

5. Recycling Updates

Current Market Conditions

Ms. Labbe updated the Committee on current conditions of the recycling commodities markets and material movement.

Tonnage and Marketing Reports

Recycling tonnage for September 2010 was 3098 tons.

6. Other

Mr. Van Gaasbeek indicated that he would like to have future Recycling Committee meetings postponed should staff be unable to provide current reports. Ms. Labbe indicated that since the Committee meets the first Wednesday of the month, it is sometimes difficult for staff to process reports in time for the meeting. She stated that December's meeting was a good example of a month in which staff would be unable to produce prior month's reports in time for the meeting. Mr. Van Gaasbeek felt it would be better to move the meeting until the reports were available in the event that the prior month's reports were not going to be ready. He further indicated that draft reports would be acceptable.

**The meeting adjourned at 5:26 pm
The next meeting will be Thursday, December 1, at 4pm at ecomaine**

ecomaine
Statement of Revenue and Expenses - October \$000's

	YTD		
	Actual	Budget	Variance
\$1,559.7	\$1,559.6	\$0.1	
1,539.4	1,385.4	154.0	
308.0	328.4	(20.4)	
2,026.8	1,562.3	464.5	
839.0	700.0	139.0	
2,375.3	2,168.5	206.8	
1,051.9	750.0	301.9	
6.1	8.3	(2.2)	
36.7	36.7	0.0	
100.4	81.7	18.7	
9,843.3	8,580.9	1,262.4	

	Month		
	Actual	Budget	Variance
\$389.7	\$389.9	(\$0.2)	
390.5	346.3	44.2	
74.9	82.1	(7.2)	
536.7	390.6	146.1	
203.3	175.0	28.3	
583.8	512.0	71.8	
341.1	187.5	153.6	
2.2	2.1	0.1	
9.2	9.2	0.0	
17.6	20.4	(2.8)	
2,549.0	2,115.1	433.9	

Operating revenues

- Municipal assessments
- Owners tipping fees
- Associate tipping fees
- Commercial tipping fees
- Spot market tipping fees
- Electrical generating revenues
- Sales of recycled goods
- Recycling tipping fees
- Gorham property assessments
- Other operating income
- Total operating revenues

Operating Expenses

- Administrative expenses
- Waste-to-energy operating expenses
- Recycling operating expenses
- Landfill/ashfill operating expenses
- Contingency
- Landfill closure and postclosure care costs
- Post-retirement benefit
- Depreciation & amortization
- Total operating expenses

Net operating income

Non-operating income (expense)

- Interest income
- Interest expense
- Net non-operating

Total revenue less expenses

217.9	206.8	11.1	
495.6	723.5	(227.9)	
113.5	131.5	(18.0)	
111.3	129.3	(18.0)	
0.9	20.8	(19.9)	
0.0	0.0	0.0	
0.0	0.0	0.0	
325.0	333.3	(8.3)	
1,264.2	1,545.2	(281.0)	
1,284.8	569.9	714.9	
3.5	4.2	(0.7)	
(45.0)	(62.6)	17.6	
(41.5)	(58.4)	16.9	
1,243.3	511.5	731.8	

824.3	827.0	(2.7)	
2,359.4	2,662.9	(303.5)	
530.4	525.9	4.5	
446.4	517.1	(70.7)	
0.9	83.3	(82.4)	
0.0	0.0	0.0	
0.0	0.0	0.0	
1,300.0	1,333.3	(33.3)	
5,461.4	5,949.5	(488.1)	
4,381.9	2,631.4	1,750.5	
13.5	16.7	(3.2)	
(185.2)	(250.4)	65.2	
(171.7)	(233.7)	62.0	
4,210.2	2,397.7	1,812.5	