



**Corporate
Members**

Bridgton
Cape Elizabeth
Casco
Cumberland
Falmouth
Freeport
Gorham
Gray
Harrison
Hollis
Limington
Lyman
North Yarmouth
Ogunquit
Portland
Pownal
Scarborough
South Portland
Waterboro
Windham
Yarmouth

**Associate
Members**

Baldwin
Hiram
Naples
Parsonsfield
Porter
Standish
Saco

**Contract
Members**

Andover
Cornish
Livermore Falls
Manchester
Monmouth
Poland
Sanford
Old Orchard
Beach
Readfield
Wayne

MEMORANDUM

DATE: September 30, 2010
TO: Recycling Committee
FROM: Kevin Roche, General Manager
SUBJECT: *October 6, 2010 Meeting Agenda*

There is a meeting of the Recycling Committee scheduled for Wednesday, October 6, at 4:00 p.m. at **ecomaine**.

AGENDA:

1. Review and approval of the 09/01/10 meeting minutes (*Attachment A*)
2. Electronic Bulletin Board Update
3. ecomaine Open House Recap
4. ecomaine State Planning Office Grant
5. Silver Bullet Painting Update
6. Recycling Updates:
 - Discussion of current market conditions
 - Tonnage and marketing reports
 - Revenue and Expense Report (*Attachment B*)
7. Other

Next Recycling Committee Meeting Date: November 3, 2010 @ 4:00PM

cc: Board of Directors

**ecomaine
Recycling Committee Meeting Minutes
September 1, 2010**

Committee Members present: Dick Brobst, Len Van Gaasbeek, Troy Moon, John Miller, Travis Wagner, Bonny Rodden, and Sarah Bernier

Other Member of the Board: Erik Street, Yarmouth Alternate

ecomaine Staff present: Shelley Dunn, Missi Labbe, Alison McCrady, and Kevin Roche

Agenda Items:

1. Review of 1/3/08 meeting minutes

A motion to accept the minutes was made by Mr. Brobst and seconded by Mr. Van Gaasbeek. The minutes were approved unanimously as amended by the Committee.

2. Mining the Ashfill for Recyclable Metals Update

Mr. Roche informed the Committee that Schnitzer Metals has withdrawn their interest in submitting a proposal. This leaves only RMS's proposal. In early October, Mr. Roche will be visiting an ongoing mining project located in Florida currently in operation by RMS.

3. Mercury Added Lamp Public Comment Update

Ms. Labbe provided a handout from Carole Cifrino from the Maine DEP. The handout was a copy of the letter sent to the Mercury Added Lamp Manufacturers organization, NEMA, in response to its proposal submitted in accordance with LD 973 and based on public comment provided through July 16, 2010. Ms. Cifrino stated that she expects that NEMA will submit a revised proposal quickly.

4. Electronic Bulletin Board Updated

Ms. Dunn updated the Committee regarding the cost proposal and legal option requested by the Committee at the last meeting. Ms. Dunn stated that she has made the request however she is still waiting for a more definite cost proposal to bring back to the committee. Ms. Dunn provided a handout and a brief overview of the legal opinion provided to **ecomaine** in regards to the potential liability **ecomaine** would face as the host of the

bulletin board. Mr. Roche stated that **ecomaine** would have limited liability over comments made due to first amendment rights. Legal counsel suggested a well worded terms of use and careful surveillance of postings to limit liability.

Towns will be surveyed to determine their interest in participation and **ecomaine** will fund the cost of setting up a log in and password. Guests to the site will have the ability to view information but will be unable to contribute directly. Guest to the site without access to the login and password may contribute by sending information to Shelley Dunn. Shelley can then monitor submitted information and post it to the bulletin board.

Mr. Brobst made a motion –To authorize staff to spend up to \$3,000 for the creation of an electronic bulletin board.

Ms. Rodden asked if the towns have been surveyed to see if they would utilize the electronic bulletin board should **ecomaine** spend the funds to set one up. Ms. Dunn stated that no official survey was conducted however the concept was actually provided, in part, by towns. After discussion, the Committee agreed to have staff send information to the towns requesting that interested municipalities opt in should they wish to participate for the trial period ending June 30, 2011.

The Committee voted on the motion:

Approved	Opposed	Abstained
Mr. Wagner	Mr. Miller	Mr. Van Gaasbeek
Ms. Rodden		
Ms. Bernier		
Mr. Brobst		
Mr. Moon		

5. ecomaine Open House September 25, 2010 – Update

Ms. Dunn updated the Committee on progress in planning the annual open house. This year's open house will offer tours of both the Recycling and Waste to Energy facilities. Other events will include someone winning a kayak made of recycled plastic, water quality testing, a composting seminar, and paper making among other events. The event is scheduled to take place from 8:30AM to 11:30AM.

Ms. Rodden asked if Board Members or staff can register to win the Kayak. After discussion, it was agreed that Board members, staff and family members would not be eligible to win the recycled plastic kayak.

6. Silver bullet Contest

Ms. Labbe provided a handout and an overview of a proposed silver bullet contest. Students would be given an opportunity to submit artistic renditions of how they would paint a silver bullet using the theme of reducing, reusing, and recycling in Maine. The proposed designs would then be posted on the **ecomaine** website for the public to vote on. The six best designs would be awarded the opportunity a \$500 grant to create their designs. The silver bullets will be on display as they move around the **ecomaine** member towns. The committee agreed that this would be a positive project and instructed staff to move forward with the contest.

7. Recycling Updates

Current Market Conditions

Mr. Roche updated the Committee on current conditions of the recycling commodities markets and material movement

Tonnage and Marketing Reports

Recycling Tonnage for August 2010 was 3,219 tons.

The meeting adjourned at 5:15 pm

The next meeting will be Thursday, October 6 at 4pm at ecomaine

ecomaine
Statement of Revenue and Expenses
For the Two Months Ending August 31, 2010

	Actual	YTD Budget	Variance
Operating revenues			
Municipal assessments	\$780,112.41	\$779,775.64	\$336.77
Owners tipping fees	803,748.88	692,692.00	111,056.88
Associate tipping fees	166,069.94	164,181.34	1,888.60
Commercial tipping fees	1,063,563.42	781,126.66	282,436.76
Spot market tipping fees	448,858.18	350,000.00	98,858.18
Electrical generating revenues	1,263,044.15	1,141,600.00	121,444.15
Sales of recycled goods	512,968.14	375,000.00	137,968.14
Recycling tipping fees	3,516.70	4,166.66	(649.96)
Gorham property assessments	18,333.34	18,333.34	0.00
Other operating income	52,607.42	40,833.34	11,774.08
Total operating revenues	5,112,822.58	4,347,708.98	765,113.60
Operating expenses			
Administrative expenses	387,054.09	413,517.30	(26,463.21)
Waste-to-energy operating expenses	1,142,900.23	1,292,971.86	(150,071.63)
Recycling operating expenses	270,504.32	262,930.82	7,573.50
Landfill/ashfill operating expenses	229,642.79	258,535.16	(28,892.37)
Contingency	0.00	41,666.66	(41,666.66)
Landfill closure and postclosure care costs	0.00	0.00	0.00
Post-retirement benefit	0.00	0.00	0.00
Depreciation & amortization	650,000.00	666,666.66	(16,666.66)
Total operating expenses	2,680,101.43	2,936,288.46	(256,187.03)
Net operating income	2,432,721.15	1,411,420.52	1,021,300.63
Non-operating income (expense)			
Interest income	7,503.40	8,333.34	(829.94)
Interest expense	(94,692.22)	(125,182.66)	30,490.44
Net non-operating	(87,188.82)	(116,849.32)	29,660.50
Total revenue less expenses	2,345,532.33	1,294,571.20	1,050,961.13