



Memorandum

DATE: December 5, 2019
TO: Chairman and Members of the Board
FROM: Kevin H. Roche, CEO/General Manager
SUBJECT: Executive Committee Minutes – November 21, 2019

There was an Executive Committee Meeting held on the date noted above. The meeting was called to order by Chairman Matthew Frank.

Item #1: Approval of the Minutes

Troy Moon motioned to accept the minutes as written. The motion was second by Mike Shaw. All in favor.

Item #2: Outreach & Recycling Committee Report – Caleb Hemphill, Chair

Caleb reported that the committee last met on November 7, 2019 and provided the following highlights:

- The committee awarded 20 school grants totaling \$25,000.
- Educational Outreach continues to grow reaching 13,300 people year-to-date.
- **ecomaine** stands at 54 earned media mentions year-to-date.
- Twitter & Instagram followers continue to grow to include the use of Recyclopedia.

Upcoming Events:

- Recap on the Community Recycling Internship Pilot Program in January Date TBD.
- eco-Excellence Award Nominations is now open through January 31, 2020.

Next meeting of the Outreach & Recycling Committee is scheduled for January 23rd. All are welcome.

Item #3: Finance & Audit Committee Report – Erik Street, Chair

Erik reported that the committee met today, prior to the Executive Committee Meeting and the following items were discussed:

- HM Payson – Daniel Lay & Molly Reinfried presented the results of the investment portfolio as of September 30, 2019.
- Reviewed cash disbursements with staff for the period of August 8, 2019 – October 25, 2019 and found no issues or concerns.
- Discussed the RFP Auditor solicitation and action by staff to date. Sealed bids are due by December 17, 2019. The sub-committee consist of Anne Bilodeau, Greg L’Heureux, Bill Shane and Erik Street.

Item #4: **Industry developments in WTE and Waste-by-rail**

Kevin Roche reported out on the recent NNE Chapter Technical Session on current trends in technology (Waste-by-Rail and Macquire Group's acquisition of Tunnel Hill Partners).

Kevin also briefed the board on LD 988 and current efforts with Legislative Representatives Brownie Carson & Ralph Tucker to include discussions with MMA.

Item # 5: **Executive Session: Recycling Operations – IAW Sec.405 – 6C
405-6 – Permitted deliberation. Deliberations on only the following matters may be conducted during an executive session:**

(C) – Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the bode or agency

Linda Boudreau motioned to enter Executive Session. Motion was second by Dave Morton.
All in Favor.

Dave Morton motioned to exit Executive Session. Motion was second by Linda Boudreau.
All in Favor.

Linda Boudreau moved that at this time the **ecomaine board** was not interested in privatization at this time. The motion was second by Dave Morton. All in favor.

Item #6: **Managers Report:**

Kevin reported out on the 2 proposals on the Electric Truck (BYD & LION).
He provided an update on the solar project with consultants from Competitive Energy.
Building Improvements & Financial Statements were also discussed.
Kevin also briefed the committee on LAB USA.

Linda Boudreau motioned to adjourn. The motion was second by Dave Morton. All in favor.

Present:

Dennis Abbott, Maxine Beecher, Anne Bilodeau, Linda Boudreau, Christopher Branch, Dave Durrell, Matthew Frank, Jamie Garvin, Don Hamill, Caleb Hemphill, Greg L'Heureux, Jarrod Maxfield, Troy Moon, Dave Morton, Rod Regier, Mike Shaw & Erik Street

Staff:

Matt Grondin, Don Hebert, Denise Mungen & Kevin Roche