



Position Title: Environmental Educator
Reports To: Communications Manager
FLSA: Nonexempt

General Summary:

The Environmental Educator is responsible for developing, implementing and executing an aggressive educational program involving recycling and waste management for all types of audiences. This charismatic relationship builder fosters a positive relationship among ecomaine member and owner communities to increase awareness and adoption of effective solid waste management & recycling practices.

Essential Job Functions:

- Responsible for developing, implementing, and executing educational programs involving the benefits of recycling and other effective waste management strategies. These programs will include outreach activities such as presentations, events & programs, tours, and school grant programs.
- Provides representation at appropriate events to further its goal of effective waste management education.
- Contributes expertise to the continuous improvement of digital learning platforms to supplement individual outreach with self-service web-based and digital education tools.
- Stays abreast of latest developments and trends in the municipal solid waste and recycling industry as well as education standards and design to effectively engage community members with up-to-date information.
- Assists in creating and maintaining outreach education and outreach materials.
- Trains and coaches others (e.g. interns, staff, and volunteers) to assist in achieving ecomaine goals.
- Performs other work-related duties as assigned.

Skills/Experience/Training Required:

- Bachelors' Degree with three or more years' related educational outreach experience related to environmental issues, recycling, organics recovery, waste-to-energy and landfills or an equivalent amount of education and experience providing the desired skills, knowledge and ability to perform the function.
- Must be experienced, effective, clear, and comfortable with public speaking and making presentations.
- Creative, outgoing, multi-tasker, self-starter, very well organized, able to make well-reasoned decisions, a solutions-oriented problem solver, and is able to work independently while still being a team player.

- Able to work effectively with all levels within ecomaine and diverse members of the public.
- Is flexible to working weekends and evenings, as required.
- Valid State of Maine driver's license and insurable under ecomaine policies.
- Must be very computer literate, specifically with Microsoft Office Suite of Programs.

Supervisory Responsibility:

- Manage & coordinate events, interns, employees, and volunteers

Working Conditions/Physical Demands:

- Please see the **ecomaine** Return to Work Policy

This job description is not intended to be and should not be construed as an all-inclusive list of all the responsibilities, skills or working conditions associated with the position. While it is intended to accurately reflect the position activities and requirements, ecomaine reserves the right to modify, add or remove duties and assign other duties as necessary.

External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act, must be able to perform the essential job functions (as listed here) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis. ecomaine is an equal opportunity employer.