

ecomaine

Memorandum

DATE: November 22, 2021

TO: Chairman and Members of the Board

FROM: Kevin H. Roche, CEO/General Manager

SUBJECT: Executive Committee Meeting Minutes – November 18, 2021

There was an **Executive Committee Meeting** held on the date noted above via the Zoom Platform in accordance with the **ecomaine** Remote & Hybrid Meeting Policy. The meeting was called to order by Mike Shaw, Chair.

Item 1 – Approval of the Minutes:

Bill Shane motioned to approve the minutes from September 16, 2021. The motion was second by Matthew Frank. All in favor.

Item 2 – Presentation – Daniel Lay – HM Payson

Dan Lay provided a review of the 3rd Quarter performance of the **ecomaine** investment portfolio. Areas of review included the investment account activity, assets allocations, **ecomaine** stock holding by individual accounts, landfill closure performance, long term capital reserve, operating cash reserves and other areas of the performance portfolio. There was a brief Q & A that followed.

Item 3 – Finance & Audit Committee Report – Bill Shane, Chair:

Bill Shane reported out that the Finance & Audit Committee met prior to the Executive Committee and provided the following recap.

- The Board approved a \$3.00 increase in tipping fees for MSW with no change on the recycling rates. The new rate will go into effect on July 1, 2022. Staff has notified owner communities of the tipping fee increase (\$79.50) by memo following the Full Board Meeting in October.
- Todd Jacobson from USI presented the committee with information on Terrorism Coverage and election options on various coverage. After a lengthy discussion, the committee recommended that the topic of Terrorism Insurance be tabled for discussion at the December Executive Committee Meeting. Staff will review deductibles on other policies during the meeting.
- The Cash Disbursements were reviewed, and no issues or concerns were found.
- Greg L'Heureux (staff) summarized the year-to-date financials numbers, noting that MSW tonnage is up 2% and the sale of recycled material is high with financial related expenses.

Item 4 – Outreach & Recycling Committee Report – Caleb Hemphill, Chair:

Caleb Hemphill reported out that the committee last met on November 4, 2021, and provided the following highlights:

- To date, **ecomaine** has reached more than 31,000 people through education.
- Staff has re-started the partnership with the Maine Mariners.
- Staff continues to be involved in community events to include providing education at transfer stations.
- The winners of the “Recycling is a Work of Art Painting Contest” have finished their containers and we are looking forward to showing the final products in future meetings.
- **ecomaine** participated in the Advisory Board for Maine Recycling Week.
- Staff have led special tours and participated in Maine Calling on Maine Public Radio.
- **ecomaine** has begun the call for eco-Excellence nominations for 2022. Please consider nominating an individual, non-profit, business, or municipal staff member from your community.

The next meeting of the Outreach & Recycling Committee is February 10, 2022 @ 3pm. All are welcome.

Item 5 – Discussion – Transfer Station

Mike Shaw began the discussion on Transfer Station Regionalization noting that currently Scarborough does not have a transfer station and the need for this type of regionalization.

Kevin Roche (staff) provided history on previous efforts to regionalize curbside collection. He stated that the investigation found very few communities had interest in the regionalization of curbside collection. **ecomaine** applied recently for a grant from the State focused on regionalization of transfer station but was unable to obtain funding. Some board members remain interested in more discussion on regionalization.

There was a lengthy discussion on the benefits of curbside and transfer station regionalization and the value to communities. The committee recommended that Kevin Roche (Staff) reach out to Jim Gailey, County Manager to begin discussions on Transfer Station Regionalization and follow-up with the committee at the December Executive Committee meeting.

Item 6 – Presentation – Dr. Anne Hewes – Pollution Control (NOx)

Dr. Anne Hewes (Staff) presented information on an issue that has surfaced regarding Pollution Control of Nitrogen Oxides (NOx) The Department of Environmental Protection (DEP), Bureau of Air Quality has requested **ecomaine** reduce its current NOx limits.

Anne reviewed **ecomaine's** current pollutant control technology. The (DEP) Bureau of Air Quality has revisited their NOx limits and has requested **ecomaine** reduce its current limits. The Bureau believes that this action will help reduce ozone levels.

We are attempting to reduce our levels without DEP setting a standard. Advanced Control Technology can support reducing NOx rates. The estimated cost is \$1.5 MM.

There was a lengthy discussion following the presentation.

Jim Hager motioned to authorize staff to appropriate funds in the amount of \$150,000 in FY

22for consultation and exploring measures on the NOx project. The motion was second by Linda Boudreau.

Additional funding will be proposed on the FY 23 Budget. The committee requested staff provide a monthly update on the progress.

Roll Call: Jeff Amatrudo, Anne Bilodeau, Linda Boudreau, John Cloutier, Jim Hager, Caleb Hemphill, Rod Regier, Erik Street & Mike Shaw – All in favor

Item 7 – Landfill Solar Project

Kevin Roche (staff) reported that he had updated the board last month on the solar project delay (12-18 months) due to the transmission study by Central Maine Power (CMP).

Kevin reported to the committee that there is another Solar Project adjacent to the Solar Project at the Landfill. Currently have an agreement with Kimberly Clarke for leachate & road Services, and the agreement has worked out well for both of us.

BD Solar Larson is developing a new solar project adjacent to the **ecomaine** landfill. BD Solar Larson is looking to **ecomaine** to obtain an easement agreement. Staff is requesting direction/authorization from the committee to sign a letter of understanding with BD Solar Larson to develop an easement deed agreement.

There was a lengthy discussion. Staff should discuss with the towns of Scarborough, South Portland and Westbrook.

Linda Boudreau motioned to authorize CEO to proceed with a signed letter of understanding for the development a legal instrument of an easement agreement with BD Solar Larson. Bill Shane seconded the motion.

Roll Call: Jeff Amatrudo, Anne Bilodeau, Linda Boudreau, John Cloutier, Jim Hager, Caleb Hemphill, Rod Regier, Bill Shane, Erik Street & Mike Shaw – All in favor

Item 8 – Management Report:

Facilities Assessments

Kevin Roche (staff) reported out on the facilities assessment project. RFPs were completed and we have selected HDR to complete the Waste-to-Energy Facility and RRT to complete the Recycling Facility.

Bill Shane motioned to accept the proposals as presented by the CEO and to move forward with both facility studies. Motion was second by Jim Hager. All in favor.

Kevin Roche (staff) reviewed a report on the amount of money invested into recycling by companies. He also shared EPA report on the goals to increase recycling in the United States.

Electric Trucks

Kevin Roche (staff) noted as previously reported the delay in the Electric Trucks continues. Staff is concerned about the timing of the electric trucks and our ability to haul ash. Staff is requesting

approval to place and order for a Diesel Truck to bridge us to the delivery of the electric truck.

Bill Shane motioned to allow staff to place and order for a diesel truck at the cost of \$250,000. Jeff Amatrudo seconded the motion. Bill Shane requested staff report out to the Full Board and towns of the plan to purchase. All in favor.

Kevin Roche (staff) reviewed the Year-to-Date Financial Summary.

Adjourn: Jim Hager made a motion to adjourn. The motion was second by Caleb Hemphill. All in favor.

Present: Dennis Abbott, Anne Bilodeau, Linda Boudreau, John Cloutier, Matthew Frank, Jim Hager, Caleb Hemphill, Rod Regier, Bill Shane, Mike Shaw & Erik Street

Guests: Dan Lay

Staff Present: Matt Grondin, Wei Huang, Greg L'Heureux, Denise Mungen, Kelly Rickett, Kevin Roche & Kevin Trytek