



Memorandum

DATE: April 22, 2022
TO: Chairman and Members of the Board
FROM: Kevin H. Roche, CEO/General Manager
SUBJECT: Full Board of Directors Meeting Minutes – April 21, 2022

There was a Full Board of Directors Meeting held via the Zoom Platform on the date noted above. The meeting was called to order by Erik Street, Vice Chair.

Item #1: Approval of the Minutes

Bill Shane motioned to approve the minutes as written. The motion was second by Linda Boudreau. All in favor.

Item # 2: Presentation HM Payson

Noah Petrucci presented the Quarterly Investment Portfolio After the presentation, there was a lengthy discussion on bonds, cash, lease purchase financing, capital improvement projects and **ecomaine's** financial risk tolerance.

Item # 3: Finance & Audit Committee Report – Bill Shane, Chair

Bill Shane reported that the Finance & Audit Committee last met on March 24, 2022, and the following items were reviewed and discussed:

- Cash disbursements were reviewed with staff and no issues were found they consistent with **ecomaine's** procurement policies.
- There was a brief discussion on the FY 22 Audit services and the committee will agreed to extend Auditor Services from RKO for another year.
- The committee reviewed the proposed budget and capital leasing for FY 23 with staff. The committee had a lot of discussion on the FY 23 budget. Overall, the committee supports the budget. Bill made a motion in two parts, the first motion to support the FY 23 budget.
- The meeting was turned over to Erik Street for discussion on the lease financing.

Item # 4: Board Approval – Approval FY 23 Budget

Bill Shane made a motion to approve the FY 23 Budget as presented to the committee. The motion was second by Linda Boudreau.

Roll Call: Dennis Abbott, Ed Auden, Anne Bilodeau, Linda Boudreau, Christopher Branch,

Linda Cohen, Dave Durrell, Matthew Frank, James Hager, Caleb Hemphill, Ephrem Paraschak, Rod Regier, Tim Reiniger, Bill Shane, Erik Street, Tony Ward, and Rob Wood

Motion passed Unanimously.

Board Approval Lease Financing FY 23

Erik Street opened the floor for discussion on the lease financing. Staff is requesting approval of \$ 2 Million in lease financing and has prepared a memo and summary of financing for discussion.

Greg L'Heureux (staff) reviewed information he obtained on current lease financing and rates. He is also recommending that financially we start planning now for those major projects.

Rod Regier discussed his concerns on lease financing, noting that he sent out a memo to board members. Rod stated that he would not support the \$2 Million lease financing. Discussion.

Bill Shane made a motion to support the lease financing as presented by staff (\$2 Million). The motion was second by Jim Hager.

Ed Auden shared his views. He noted that he would not support moving forward with the lease financing. There was a continued discussion on the lease financing.

Roll Call:

Dennis Abbott, Anne Bilodeau, Linda Boudreau, Christopher Branch, Linda Cohen, Dave Durrell, Matthew Frank, James Hager, Caleb Hemphill, Ephrem Paraschak, Tim Reiniger, Bill Shane, Erik Street, Tony Ward, and Rob Wood.

Opposed: Ed Auden & Rod Regier.

Motion passed.

Item #5: Outreach & Recycling Committee Report – Caleb Hemphill, Chair

Caleb Hemphill reported out that the Outreach & Recycling Committee last met on April 14., 2022 and provided the following highlights:

Staff has reached 62,694 through March 2022 with P.R and Education & Outreach.

The committee reviewed the entries for the Upcycle Challenge and have selected three finalists. They are Aurora Milton, Cape Elizabeth High School, Aria Pines & Casco Bay High School, and Kim Bernard, RSU #13 (Rockland) Afterschool Program.

The finalist will be voted on by the public, online through Earth Day (April 22).

Recyclopedia, Facebook, Instagram & Twitter continue to gain followers.

Item # 6: Manager's Report

Update – Recycling Markets

Kevin Roche (Staff) reviewed the current markets in comparison to last year. He noted that pricing has rebounded. Mills are transitioning from making paper to making packaging and this has impacted the market. Mixed paper, cardboard (Domestic & Canada) still facing transportation issues but are resolving. Metal markets are strong. Plastics have settled out and the markets are strong. Overall markets are in good shape.

Update – Regionalization of Solid Waste Collection & Recycling Services

Kevin Roche (Staff) shared the Memorandum of Understanding with the Board. He indicated that there are six towns who have expressed interest in Regionalizing Collection Services. **ecomaine** will need to sign the MOU eventually and staff is requesting that the board delegate this responsibility over to the Executive Committee next month or during the summer. The MOU does not commit the towns or **ecomaine**. The purpose of the MOU is to show intent that these towns are interested in forming a Regionalized Waste Collection Service. The agreement allows **ecomaine** to provide services to towns as a separate business cost center for Regional Collection Services. There was a discussion on cost, contracts, technology etc.

Linda Boudreau motioned that the Board authorize the Executive Committee to approve final wording on a Memorandum of Understanding for Regional Waste Collection with interested communities. The motion was second by Bill Shane. There was a brief discussion on the service and **ecomaine's** role in the Collection Services.

Roll Call: Dennis Abbott, Ed Auden, Anne Bilodeau, Linda Boudreau, Christopher Branch, Linda Cohen, Dave Durrell, Matthew Frank, James Hager, Caleb Hemphill, Ephrem Paraschak, Rod Regier, Bill Shane, Erik Street, Tony Ward and Rob Wood.

Motion passed.

Update – Legislative – LD 259 – Landfill Fee Bill

LD 259 has passed through the house and senate, pending Governor Mills signature. Timing may affect the outcome if the legislature adjourns before the governor's signature.

Item # 7: **Other Business**
Town of Brunswick has approved a 10-year contract for Recycling & Solid Waste Services with **ecomaine**.

Financial Report

Kevin Roche (Staff) reviewed the year-to-date financials.

Bill Shane motioned to adjourn. The motion was second by Linda Boudreau. All in favor.

Present:

Dennis Abbott, Anne Bilodeau, Linda Boudreau, Christopher Branch, Linda Cohen, Dave Durrell, Matthew Frank, James Hager, Caleb Hemphill, Ephrem Paraschak, Tim Reiniger, Bill Shane, Erik Street, Tony Ward, and Rob Wood

Guest:

Noah Petrucci (HM Payson)

Staff:

Liam Carroll, Wei Huang, Denise Mungen & Kevin Roche